

# Study Roles

- Read privileges - Have the user rights to view a protocol
- Write Privileges - Have the user rights to view and edit a protocol

# Study Team roles that have read and write Privileges

These roles have read and write privileges on the protocol.

• Principle Investigator - Is the only team member that can submit a study.

• Co-Investigator

• Study Coordinator

The screenshot shows a web browser window titled "Edit/View - Windows Internet Explorer". The address bar contains the URL: <https://eirb-dev.jsc.nasa.gov/DEV-EIRB/ResourceAdministration/Project/ProjectEditor?Project=com.webridge.entity.E...>. The page content is as follows:

- 4.0** \* Principal Investigator:  
PI CPHS
- 5.0** Co-Investigators:  
  
Name  
There are no items to display
- 6.0** Study Coordinator:  
Ryan Linde
- 7.0** Other Study Staff: (Study Staff that are registered in the system.)  
  
Name Role  
There are no items to display
- 8.0** Unregistered Study Staff: (Study Staff not registered in the system. If you enter unregistered study staff they will not receive any notifications.)  
  
Name Role  
There are no items to display
- 9.0** \* Are any of your principle investigators, Co-Investigators or key personnel affiliated with a US institution?  Yes  No
- 10.0** \* Are there letters of support?  Yes  No
- 11.0** Please attach letters of support?

The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 3:19 P.

# Study roles that have read and write Privileges

These roles have read and write privileges on the protocol.

- Principle Investigator - Is the only team member that can submit a study.
- Co-Investigator
- Study Coordinator

The screenshot shows a web browser window titled "Edit/View - Windows Internet Explorer" with the URL "https://eirb-dev.jsc.nasa.gov/DEV-EIRB/ResourceAdministration/Project/ProjectEditor?Project=com.webridge.entity.E...". The page content includes several sections:

- 4.0 \* Principal Investigator:** PI CPHS [Select...]
- 5.0 Co-Investigators:** Add button, Name field, "There are no items to display"
- 6.0 Study Coordinator:** Ryan Linde [Select... Clear]
- 7.0 Other Study Staff: (Study Staff that are registered in the system.)** Add button, Name and Role fields, "There are no items to display"
- 8.0 Unregistered Study Staff: (Study Staff not registered in the system. If you enter unregistered study staff they will not receive any notifications.)** Add button, Name and Role fields, "There are no items to display"
- 9.0 \* Are any of your principle investigators, Co-Investigators or key personnel affiliated with a US institution?**  Yes  No Clear
- 10.0 \* Are there letters of support?**  Yes  No Clear
- 11.0 Please attach letters of support?**

A yellow arrow points from the "Co-Investigator" bullet point in the text to the "Add" button in the Co-Investigators section of the form.

# Study roles that have read and write Privileges

These roles have read and write privileges on the protocol.

- Principle Investigator - Is the only team member that can submit a study.
- Co-Investigator
- Study Coordinator

The screenshot shows a web browser window titled "Edit/View - Windows Internet Explorer" with the URL "https://eirb-dev.jsc.nasa.gov/DEV-EIRB/ResourceAdministration/Project/ProjectEditor?Project=com.webridge.entity.E...". The page content includes several sections:

- 4.0 \* Principal Investigator:** PI CPHS [Select...]
- 5.0 Co-Investigators:** Add button, Name field, "There are no items to display"
- 6.0 Study Coordinator:** Ryan Linde [Select... Clear]
- 7.0 Other Study Staff:** (Study Staff that are registered in the system.) Add button, Name and Role fields, "There are no items to display"
- 8.0 Unregistered Study Staff:** (Study Staff not registered in the system. If you enter unregistered study staff they will not receive any notifications.) Add button, Name and Role fields, "There are no items to display"
- 9.0 \* Are any of your principle investigators, Co-Investigators or key personnel affiliated with a US institution?**  Yes  No Clear
- 10.0 \* Are there letters of support?**  Yes  No Clear
- 11.0 Please attach letters of support?**

A yellow arrow points from the "Study Coordinator" bullet point in the text to the "6.0 Study Coordinator" field in the form.

# Study Team roles that have read only Privileges

Other study Staff can read the protocol submission.

The screenshot shows a web browser window titled "Edit/View - Windows Internet Explorer" with the URL "https://eirb-dev.jsc.nasa.gov/DEV-EIRB/ResourceAdministration/Project/ProjectEditor?Project=com.webridge.entity.E...". The page contains several sections for defining study team roles:

- 4.0 \* Principal Investigator:** PI CPHS [Select...]
- 5.0 Co-Investigators:** [Add] [Name] There are no items to display
- 6.0 Study Coordinator:** Ryan Linde [Select...] [Clear]
- 7.0 Other Study Staff:** (Study Staff that are registered in the system.) [Add] [Name] [Role] There are no items to display
- 8.0 Unregistered Study Staff:** (Study Staff not registered in the system. If you enter unregistered study staff they will not receive any notifications.) [Add] [Name] [Role] There are no items to display
- 9.0 \* Are any of your principle investigators, Co-Investigators or key personnel affiliated with a US institution?**  Yes  No [Clear]
- 10.0 \* Are there letters of support?**  Yes  No [Clear]
- 11.0 Please attach letters of support?**

A yellow arrow points from the text "Other study Staff can read the protocol submission." to the "7.0 Other Study Staff" section.

# How do I give a user read access to my protocol that is not on my study team?

Edit read only privileges

- This will allow users to read a protocol without being listed as a study team member.



The screenshot shows a web browser window displaying the IRB system interface. The page title is "test copy - Windows Internet Explorer". The URL is "https://eirb-dev.jsc.nasa.gov/DEV-EIRB/Rooms/DisplayPages/LayoutInitial?Container=com.webbridge.entity.Entity{OTI...". The page features a NASA logo and a user profile for "PI CPHS | My Home | Logoff".

The main content area is titled "Study: test copy ( Pro0023 )". It includes a "Current State" section with a "Pre Submission" button and a "My Activities" list. The "My Activities" list contains the following items:

- PI Submit Study
- SS Withdraw
- SS Copy Study
- SS Edit Email List
- SS Edit Read only Privileges
- SS Edit Read and Write Privileges
- SS Send Email to IRBA

The "Study: test copy" details section includes:

- Description: Test
- Principal Investigator: PI CPHS
- Study Coordinator: Corr CPHS
- Study Type: There are no items to display
- Review Type: Full IRB Review
- Funding Sources: There are no items to display

The "History" section shows a table of activities:

| Activity       | Author     | Activity Date         |
|----------------|------------|-----------------------|
| Administration | Ryan Linde | 1/12/2011 2:16 PM CST |
| Item Withdrawn | Ryan Linde | 1/12/2011 2:15 PM CST |
| Created Study  | Corr CPHS  | 1/12/2011 2:08 PM CST |

# How do I give a user read and write access to my protocol that is not on my study team?

Edit read and write privileges

- This will allow users to read and edit a protocol without being listed as a study team member. →

The screenshot shows a web browser window displaying a study management interface. The browser title is "test copy - Windows Internet Explorer". The address bar shows a URL from "https://airb-dev.jsc.nasa.gov/DEV-EIRB/Rooms/DisplayPages/LayoutInitial?Container=com.webbridge.entity.Entity[0]". The page features a NASA logo in the top left and "PI CPHS | My Home | Logoff" in the top right. The main content area is titled "Study: test copy ( Pro0023 )" and includes a "Current State" section with a red "Pre Submission" button. Below this are buttons for "Edit Study", "Printer Version", and "View SmartForm Progress". A "My Activities" sidebar lists actions like "Submit Study", "Withdraw", "Copy Study", "Edit Email List", "Edit Read only Privileges", "Edit Read and Write Privileges", and "Send Email to IRBA". The "Edit Read and Write Privileges" option is highlighted with a yellow arrow. The main content area also displays "Description: Test", "Principal Investigator: PI CPHS", "Study Coordinator: Corr CPHS", "Study Type: There are no items to display", "Review Type: Full IRB Review", and "Funding Sources: There are no items to display". A "History" section shows a table of activities:

| Activity       | Author     | Activity Date         |
|----------------|------------|-----------------------|
| Administration | Ryan Linde | 1/12/2011 2:16 PM CST |
| Item Withdrawn | Ryan Linde | 1/12/2011 2:15 PM CST |
| Created Study  | Corr CPHS  | 1/12/2011 2:08 PM CST |